

**BelovED Community Charter School
Board of Trustees Meeting
October 24, 2023
508 Grand Street Jersey City, NJ 07302**

Board Minutes

**In-person meeting in the 508 Grand Street Multi-Purpose Room with Virtual Zoom Meeting
at 5:30 PM**

A. This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. The Board will be offering virtual access to the in-person Board Meeting.

Directions for accessing the public meeting were posted on the school website: www.belovedccs.org. We very much welcome input from the public. Public comment will be handled in accordance with Board procedure.

B. Call to Order /Flag Salute/ Roll Call at 5:42 PM.

C. Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/2025	X	
Sal Risalvato	6/30/2025	X	
Rich Valdes	6/30/2025	X	
Sam Mikhail	6/30/2025	X	
Kathy Mone	6/30/2025	X	
Maggie Johnson	6/30/2025		X

Also present at the meeting:
Ken Schultz, BCCS Executive Director
Michele Link, BCCS Principal
Duanne Moeller, BCCS Director of Operations
Marilyn Hooper, BCCS Board Secretary
BCCS Student Council Members (4)

D. Public Comment on Items on the Agenda.

No Public Comment.

E. Vote on the Minutes of the Regular Board Meeting of September 21, 2023.

Motion by Kathy Mone and seconded by Sam Mikhail and All were in favor.

F. **2023-10-24-01** Resolved, the BCCS Board of Trustees approves the appointment of Annjo Moste-Balbutin to the BCCS Board of Trustees.

Motion by: Kathy Mone
Seconded by: Sam Mikhail

Roll Call:

Yes: Nicole Jackson, Sal Risalvato, Kathy Mone, Rich Valdes, Sam Mikhail

No: None

Absent: Maggie Johnson

G. Resolved, the BCCS Board of Trustees approves the re-appointment of Maggie Johnson effective July 1, 2023:

Board Member	Original Start Date	Board End Date	Training Last Completed
Maggie Johnson	5/20/2021	6/30/2025	N/A

Item G was tabled until the November Board Meeting.

H. Performance Dashboard Review

1. K – 12 Dashboard Review including HIB Report (Schultz)

Ken Schultz provided an update on data reporting.

2. Institutional Health Goals (Raschdorf/ Hooper)

Marilyn Hooper provided an update on institutional health goals.

I. Facilities (Schundler)

Bret Schundler provided an update on the Canal Crossing development.

J. Human Resources

Roll Call vote for Human Resources Section J, items 1 through 14.

Motion by: Sam Mikhail

Seconded by: Kathy Mone

Yes: Nicole Jackson, Sal Risalvato, Kathy Mone, Rich Valdes, Sam Mikhail

No: None

Absent: Maggie Johnson

1. **2023-10-24-02** Resolved, The BCCS Board of Trustees approves the hiring of the new employees as outlined in Appendix A, Section I for school year 2023-2024.

2. **2023-10-24-03** Resolved, The BCCS Board of Trustees approves revisions to the contracts of current staff for SY23-24 as outlined in Appendix A, Section II.

3. **2023-10-24-04** Resolved, The BCCS Board of Trustees reports the

following Resignations:

Employee Name	Position	Resignation Date	Status
Employee ID 751	Teacher	9/27/2023	Voluntary
Employee ID 716	Teacher	10/10/2023	Voluntary
Employee ID 547	Bus Driver	10/02/2023	Voluntary
Employee ID 440	Bus Aide	9/28/2023	Termination
Employee ID 478	Teacher	11/17/2023 *	Voluntary

*Reflects last date of employment at BCCS

4. **2023-10-24-05** Resolved, the BCCS Board of Trustees approves the Summer Work Stipend as outlined in Appendix A, Section III.
5. **2023-10-24-06** Resolved, the BCCS Board of Trustees approves the SY23-24 Instructional Stipends as outlined in Appendix A, Section IV.
6. **2023-10-24-07** Resolved, the BCCS Board of Trustees approves the staff leave schedules for SY23-24 as outlined in Appendix A, Section V.
7. **2023-10-24-08** Resolved, the BCCS Board of Trustees approves the revisions to staff members and stipend amounts for Fall Sports Coaching for the High School as outlined in Appendix A, Section VII.
8. **2023-10-24-09** Resolved, the BCCS Board of Trustees approves the Contract Retention Bonuses for Leaders, Deans, Lead Teachers, Nurses, and Social Workers/Counselors as outlined in Appendix A, Section VIII.
9. **2023-10-24-10** Resolved the BCCS Board of Trustees approves the Clubs and Activities Staff Stipends as outlined in Appendix A, Section IX.
10. **2023-10-24-11** Resolved, the BCCS Board of Trustees approves the use of Title I funds for Afterschool Tutoring as summarized in Appendix A, Section X.
11. **2023-10-24-12** Resolved, the BCCS Board of Trustees approves the use of Title I funds for Home Instruction as outlined in Appendix A, Section XI.
12. **2023-10-24-13** Resolved, the BCCS Board of Trustees approves the use of IDEA funds for Instructional staff salaries as outlined in Appendix A, Section XIII.
13. **2023-10-24-14** Resolved, the BCCS Board of Trustees approves the use of Title I funds for Other Instructional and Instructional staff salaries as outlined in Appendix A, Section XIV.
14. **2023-10-24-15** Resolved, the BCCS Board of Trustees approves the use of Title I funds for Instructional staff compensation as outlined in Appendix B which is included as an attachment.

K. Business

Roll Call Vote for Business section K, items 1 through 14.

Motion by: Rich Valdes
Seconded by: Kathy Mone

Yes: Nicole Jackson, Sal Risalvato, Kathy Mone, Rich Valdes, Sam Mikhail

No: None

Absent: Maggie Johnson

1. **2023-10-24-16** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 9/29/2023 and 10/13/2023 each in the amount of \$765,000 and \$718,000, respectively. Payroll amounts include Employer Payroll Taxes.
2. **2023-10-24-17** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$1,036,792.48 for the period 9/22/2023 through 10/24/2023.
3. **2023-10-24-18** Resolved, the BCCS Board of Trustees approves the public bid for BCCS Bus Fleet Maintenance and Bus Yard on-call services which shall be opened at 10:01 AM on 10/31.2023.
4. **2023-10-24-19** Resolved, the BCCS Board of Trustees approves the Elementary, Middle School and High School field trips as outlined in Appendix A, Section VI.
5. **2023-10-24-20** Resolved, the BCCS Board of Trustees approves the BCCS Holiday Party which is scheduled for 12/1/2023 at a cost of \$5,900 for BCCS Staff members.
6. **2023-10-24-21** Resolved, the BCCS Board of Trustees approves an agreement with Teach FX Partnership Agreement which offers application site licenses for up to 30 teachers and four (4) virtual learning workshops, and administrative reporting for SY23-24 at a cost of \$10,000.
7. **2023-10-24-22** Resolved, the BCCS Board of Trustees approves entering a new lease agreement with Redeemer Jersey City for use of specific class rooms and the cafeteria located at 531 Grand Street for the period 1/1/2024 through 12/31/2027. The Redeemer Lease is provided as an attachment to the agenda.
8. **2023-10-24-23** Resolved, the BCCS Board of Trustees approves Requisition #34 for the payment of \$60,628.42 to Friends of Quality Education for Pre-development expenses for Canal Crossing. Summary of requisition #34 expenses is provided as an attachment to the agenda.

9. **2023-10-24-24** Resolved, the BCCS Board of Trustees approves the purchase of Sportswear for the Athletics Program from Phenom Sportswear totaling \$16,500 as outlined in Appendix A, Section VII.
10. **2023-10-24-25** Resolved, the BCCS Board of Trustees approves the expense of \$3,817 for A-1 Wiring to replace Middle School wiring due to lighting strike.
11. **2023-10-24-26** Resolved, the BCCS Board of Trustees approves the purchase of replacement radio gear payable to Two-Way Radio Gear in the amount of \$3,321.
12. **2023-10-25-27** Resolved, the BCCS Board of Trustees approves payments to Sarina Coleman, Bus Driver Trainer, and Amr Kandil, Bus Driver Trainee for transportation training services. Please see Appendix A, Section XV.
13. **2023-10-25-28** Resolved, the BCCS Board of Trustees approves entering an arrangement with Lauren Moyle, Educational Leadership/ Principal Coach Consultant, for bi-weekly consulting work with Elementary Dean of Students, Jomayra Rodriguez, for K-5 Literacy Development at a rate of \$140/hour. A summary is provided as an attachment.
14. **2023-10-25-29** Resolved, the BCCS Board of Trustees approves an expenditure of \$400 for DJ services for the 11/10/2023 High School Dance payable to Jamar Rice. The agreement is provided as an attachment.
15. **2023-10-25-30** Resolved, the BCCS Board of Trustees approves an expenditure of \$650 for the Boujee Photobooth for the Homecoming Dance scheduled for November 10, 2023.

L. Other Business

Student Council requested up to a \$4,000 budget backstop amount for Student Council future events.

Roll Call Vote for Other Business, Section L, Item 1.

Motion by: Kathy Mone

Seconded by: Nicole Jackson

Yes: Nicole Jackson, Kathy Mone, Sal Risalvato, Sam Mikhail, Rich Valdes

No: None

Absent: Maggie Johnson

1. **2023-10-25-31** Resolved, the BCCS Board of Trustees approves funding a backstop amount of \$4,000 for the BCCS Student Council for future events.

M. Executive Session

At 6:24 PM, an executive session was convened and motion placed forth by Kathy Mone and seconded by Nicole Jackson and all were in favor.

At 7:42 PM, the executive session was ended and that motion was placed forth by Kathy Mone and seconded by Sam Mikhail and all were in favor.

N. Public Comment on Non-Agenda Items

No Public Comment on Non-Agenda Items.

O. Adjournment at 7:58 PM.

Kathy Mone motioned for adjournment and Sam Mikhail seconded and all were in favor.